Membership Guidelines

Club General Leaders should distinguish members as either active or passive. In special cases (such as attending college, work commitments, extended absences, etc.) it is up to the leaders discretion based on the activity and support of the member. The following are the suggested guidelines for determining Active Membership:

**Active member-**Should participate in more than 25% of the club’s activities, attend at least 50% of the meetings, participate in at least 2 county events, work in the 4-H Foodstand and hand in a record book. They will be considered for awards on Awards Night. Active members will have priority for trips, and only Active members are eligible for trip reimbursement, financial support and/or scholarships from the Adult Leaders Association.

**Passive members-**are members who do not meet the requirements of an Active member. For instance, they may participate in less than 25% of the club’s activities (example: only participates in the fair, softball, or shooting sports, etc.) Passive members are ineligible for trip reimbursement, financial support and/or scholarships from the Adult Leaders Association.

New members may join 4-H at any time. Previous members should be enrolled by December 31st of the 4-H year in order to exhibit at the County Fair as a 4-H member, and/or achieve for the year and to maintain active member status

Adapted by the Crawford County Adult Leaders’ Association on March 12, 2007.

Updated on March 9, 2015

**Youth Trips, Conferences, State Teams & National Competitions**

Leaders Association will contribute 40% towards youth trips & conferences (combined) up to a maximum of $300.00 per individual per year.

* Must be an active 4-H member by county definition of the 4-H year in which they participate.
* Must work at a 4-H county fundraiser or 4-H county event (ex. 4-H food stand or Drama Festival)
* Participant must report back to the county about their experience (ex. poster for Awards Night, speech at Awards Night, other club visits).
* Funds to be dispersed in November.
* Reimbursement form needs to be turned in to the General Leader at the same time the record book is handed in.
* International trip participants may receive up to $500 (maximum).
* Member must attend trip/conference/competition in order to receive reimbursement.
* Guidelines committee must approve all requests for reimbursement prior to reimbursement being paid out.

Created by the Project Support Guidelines committee, March 2006. Updated on January 8, 2007 and ­­­­March 9, 2015.

**Project Support Guidelines**

* Must be an active 4-H member by county definition of the 4-H year in which they participate.
* Must work at a 4-H county fundraiser or 4-H county event (ex. 4-H food stand or Drama Festival)
* Funds will be dispersed in November.
* Reimbursement form needs to be turned in with record book to General Leader.
* If the individual does not pay for the event (i.e. a project account pays the cost of event), the funds will go to the project account. The reimbursement form must still be turned in by the project leader.
* Member must attend state fair/competition in order to receive reimbursement.
* Guidelines committee must approve all requests for reimbursement prior to reimbursement being paid out.

Project Support Funds will be dispersed as follows:

State Event (ex. State Fair, State 4-H Dog Show, State 4-H Horse Expo, State 4-H Shooting Sports etc.) Participant:

If taking an animal to the State Event …………………….…$ 75.00 per Individual

If no animal is taken (must be more than one day)……$ 40.00 per Individual

If no animal is taken, one day event………………………..…$20.00 per Individual

Area Animal Science Days

Member Registration Fee ..........................................current registration fee

+ meal cost @ event

Projects Educational Enhancements

$100 is available to any countywide project annually (4-H year, Oct.-Sept.) for educational enhancement. This may include, but not limited to; guest speakers, educational materials, travel reimbursement etc. The project leader needs to request the funds at a Leaders meeting, either in person or written or get Executive Board approval. Leaders need to provide receipts.

Created by the Project Guidelines committee of the Crawford County 4-H Leader’s Association, March 2006. Updated January 8, 2007, March 10,2014 and ­­­March 9, 2015

Project Event/Trips and Conferences Reimbursement Form

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you an active 4-H member by county definition? (circle one) YES or NO

*See definition on previous page*

|  |  |  |  |
| --- | --- | --- | --- |
| Event | Cost | Did you go?  Yes or No | Who paid?  Self or project |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\*\*Reimbursements should not exceed the cost of the experience. Take into account other funds received from fundraisers or club support.\*\*

Did you turn in a record book for the year you participated in the event(s)? YES NO

What 4-H county fundraiser or 4-H county event did you work at?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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4-H member signature Date

I, club leader, testify that this 4-H member is an **active member** by county definition.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4-H Club General Leader signature Date

*\*Hand in this form with record book to the General Leader of your club.\**

Adapted by the Crawford County 4-H Leaders Association on June 13, 2006. Revised March 9, 2015.